

NOTICE OF COMPETITION

The Dean of the Faculty of Sociology at the University of Warsaw
announces a competition for the position of **Assistant Professor**

Reference No.	WSoc-1210-3/2024
website	http://www.uw.edu.pl/kategoria-praca/job-offers/
Keywords	digital sociology, new methods in qualitative research, critical data analysis, sociological theory
Position	Assistant Professor
staff group	research-teaching
Scientific discipline	sociological sciences
Employment form	Employment contract
Working time	full-time
Number of positions offered	1
Teaching hours	210 didactic hours per year
Basic salary (amount gross gross)	basic remuneration for an assistant profesor: 6 841,00 PLN brutto (gross) basic remuneration for an assistant professor with habilitation: 7 309,0 PLN brutto (gross)
Employment period	from 01.10.2024 to 30.09.2025 (with the possibility of extending the contract to an indefinite period after 30.09.2025)
Internal unit of the department	The Faculty of Sociology
Expectations towards the candidate	The competition is open to persons who meet the conditions set forth in Article 113 of the Law of July 20, 2018. Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended) and the UW Statute (UW Monitor of 2019, item 190, as amended). The evaluation of candidates will be conducted in accordance with the UW Statutes, the recommendations of the European Charter for Researchers. The Code of Conduct for the Recruitment of Researchers (https://euraxess.ec.europa.eu/jobs/charter/code), Order No. 106 of the Rector of the University of Warsaw dated September 27, 2019. (i.e., Monitor UW of 2020, item 388), and the Rules for Announcing and Conducting Competitions at the Faculty of Sociology https://ws.uw.edu.pl/repozytorium/

<p>Requirements for the candidate, qualifications</p>	<ol style="list-style-type: none"> 1. A doctoral degree (in sociology or similar disciplines, i.e. communication and media studies) – or obtain a doctoral degree before 1 October 2024 (a formal requirement). 2. Scientific track record, especially publication record: articles in journals, books, chapters in reviewed volumes. 3. Research and analysis competences: an in-depth knowledge of new theoretical and methodological approaches in researching digital society. 4. The Candidate assessment will also consider teaching experience (leading academic courses, organization of workshops, trainings), especially teaching practical, workshop-based classes using qualitative data and contemporary methods of analysis of thereof. 5. Organizational experience, such as: (co)organizing conferences, conference sessions, institutional engagement; taking part in actions outside of the area of academia, i.e. NGOs, and expert activity. 6. Very good working knowledge of Polish and English, allowing for the writing of scientific publications and teaching academic courses (a necessary condition).
<p>Description (topics, expectations, comments)</p>	<p>We are looking for a researcher with at least a doctoral degree, specializing in the theory and methodology of digital sociology, especially in using and developing new methods of qualitative data analysis (including computer-assisted content analysis). The candidate should be very well-versed in new theoretical approaches in digital sociology, especially in critical data analysis, datafication and algorithmization, as well as new approaches to technology and society research. We are expecting readiness to develop skills in the area of the newest methods of digital sociology methods (i.e. situational or thematic analysis, network analysis or qualitative content analysis).</p> <p>We are also expecting experience in conducting analyses in the above areas, confirmed by publication track record, as well as the readiness to lead courses dedicated to these issues, especially workshop-based practical courses, aimed at providing the students with practical skills in applying digital methods to researching contemporary society.</p> <p>The expectations towards the assistant professor (research and teaching) include research and publication output, especially publishing in international-range journals, acquiring research grants from country and international institutions, as well as an active engagement in scientific life of the Faculty of Sociology: organizing and attending seminars and other scientific events. The teaching duties will include teaching courses and advising the graduate theses of the students, especially for Bachelors and Masters students. The specific scope of the courses will depend on the Faculty's and University's teaching needs. The employment is also connected with organizational work for the Faculty and the University.</p>
<p>Basic responsibilities</p>	<ol style="list-style-type: none"> 1. The main research field and discipline: social sciences, sociological sciences. 2. Research duties: conducting scientific research, taking part in research projects, leading research projects, acquiring funding for research projects, publishing the research output in journals and monographs, perfecting of the research capabilities. 3. Teaching duties: leading academic courses in Polish and in English, perfecting the teaching skills, advising on BA and MA theses. 4. Organizational duties: organizing conferences, seminars, workshops, participating in chosen chair/center at the Faculty, as well as organizational bodies of the Faculty and the discipline of Sociology at the University of Warsaw, and their committees.

<p>Offer</p>	<ul style="list-style-type: none"> - Employment at the Department of Sociology, University of Warsaw. - Work in an international research project in an experienced team that values partnership, professionalism and work-life balance. - Gain skills in conducting research using innovative research techniques - visual and multisensory methods and social network analysis. - Participate in the dissemination of research results in the form of academic publications as well as in forms beyond the academy (e.g., in the form of an exhibition or film). - Opportunities to participate in national and international scientific conferences and seminars. - Mentorship to provide ongoing support in the project as well as to nurture further scientific development. - Opportunity for continuous improvement of knowledge and skills (e.g. participation in training courses). - Participation in the academic life of the UW Department of Sociology community. <p>Attention! The university does not provide accommodation.</p>
<p>Required documents</p>	<ol style="list-style-type: none"> 1. An application letter addressed to the Vice-Rector of the University of Warsaw, Prof. dr hab. Sambor Gruzca. 2. A motivation letter addressed to the Selection Committee's President, Prof. dr hab. Anna Giza-Poleszczuk. 3. Curriculum vitae (including the list of research projects, including leading institutions, their Principal Investigators, and the role of the candidate in these projects; the list of courses led, including the programme (i.e. first- or second cycle) and number of teaching hours, as well as information on the foreign language knowledge, led trainings and workshops, created expertises and taking part in expert teams; organizational experience within higher education institutions and outside of them, especially in the leading role, as well as other information confirming the fulfillment of candidate criteria listed in the job description, including: participation in national and international conferences, acquired scholarships and awards, internship and research stays, membership in scientific organizations/associations, membership in editorial boards of academic journals, (co)organizing conferences, and popular knowledge dissemination, as well as other achievements). 4. A personal questionnaire (downloadable from the University of Warsaw website, https://bsp.adm.uw.edu.pl/en/forms-to-download/). 5. Copy of the doctor's or habilitated doctor's diploma (scan). 6. List of publications, including the copy of no more than five most important publications (if books are included, the title page and content page will suffice). 7. A short description of a proposed original course (interactive classes, a seminar, or a workshop, 30 teaching hours in total) in Candidate's area of expertise, which would allow for the best use of their skills in relations to the job description. The project should include (1) general description of the course, including the title, a thematic overview (one paragraph) and the plan of the course meetings, a short list of proposed literature, materials, sources of software, a description of the learning outcomes (especially the skills that would be acquired by the students), proposed teaching methods, especially in engaging the students and verifying their knowledge, and (2) a plan of one chosen class meeting. The course project will be discussed during the interview. 8. A declaration that the University of Warsaw will be the candidate's primary place

	<p>of work (downloadable from the University of Warsaw website, https://bsp.adm.uw.edu.pl/en/forms-to-download/).</p> <p>9. Information on the processing of personal data (information clause and consent clause) constituting an attachment to the announcement (downloadable from the University of Warsaw website, https://bsp.adm.uw.edu.pl/en/forms-to-download/).</p> <p>10. Documents confirming the information contained in the application documents (command of foreign languages, participation in research projects, foreign internships; etc.).</p> <p>11. Declaration of knowing and accepting the rules of the procedure of conducting contests for positions of academic teachers at the University of Warsaw. (https://monitor.uw.edu.pl/Lists/Uchway/Attachments/5034/M.2019.282.Zarz.106.pdf)</p> <p>12. Certificates of employment (if applicable).</p>
Form of submission	<p>All documents should be delivered (in a single file with the candidate's surname in the file name) via e-mail to the address konkursy@is.uw.edu.pl</p> <p>In the subject line of your email, please write number of the competition notice.</p>
Deadline for announcing the competition	26.04.2024
Deadline for submissions	26.05.2024
Recruitment procedure	<p>Applications will be considered by the departmental Competition Committee according to the rules set forth in Order No. 106 of the Rector of the University of Warsaw dated September 27, 2019.</p> <p>The information on the results will be delivered to the candidates via e-mail.</p> <p>The selection procedure will happen in two stages. In the first stage, the Selection Committee will perform initial evaluation of the candidates based on the submitted documents. The highest ranked candidates will be invited to a job interview, which will be the second stage of the selection procedure. Invitations to the interview will be sent to the candidates by e-mail. Interviews will be conducted electronically (via Google Meet or Zoom, under UW licenses)/stationary.(delete as appropriate).</p> <p>The formal decision of the competition procedure will be made by June 28, 2024 at the meeting of the Faculty Council.</p> <p>Information on the results of the competition will be communicated to the candidates by e-mail.</p> <p>Positive settlement of the competition is the basis for further proceedings.</p>
Questions	<p>If you have any concerns or questions, please send them to konkursy@is.uw.edu.pl</p>

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given and family name

Information on personal data processing

Controller

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

Data Protection Officer (DPO)

Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law¹ (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment process², whereas other data³ shall be processed based on your consent which may take the following wording:

¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);

² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);

³ Art. 6 section 1 letter a of the GDPR;

I agree to the processing of personal data provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴ which may take the following wording:

I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent⁵ which may take the following wording:

I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.

You may revoke all such consents at any time by, for example, sending an email at (email address due for the recruitment process).

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁶

Data retention period

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

Data recipients

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like

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(name all recipients of data)

⁴ Art. 9 section 2 letter a GDPR;

⁵ Art. 6 section 1 letter a GDPR;

⁶ Art. 7 section 3 GDPR;

Data transfer outside the European Economic Area (EEA)

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.⁷ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.⁸ This shall guarantee an adequate level of data security.

Rights of the data subject

Under the GDPR data subjects have the following rights:

- *to access data and to receive copies of the actual data;*
- *to correct (rectify) your personal data;*
- *to restrict processing of personal data;*
- *to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;*
- *to file a claim with the [President of the Personal Data Protection Office, if you](#) believe data processing violates law.*

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

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place and date

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applicant's signature

⁷ <https://www.google.com/about/datacenters/inside/locations/index.html>

⁸ <https://www.privacyshield.gov>

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(first name and surname)

DECLARATION

I declare that I have read and accepted the rules for job applications for a position of an academic teacher at the University of Warsaw as specified by decree No. 106 of the Rector of the University of Warsaw of 27 September 2019.

Warsaw,

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(signature)