

ANNOUNCEMENT FOR THE AWARD OF A RESEARCH SCHOLARSHIP

Title: (Research scholarship for graduate or undergraduate students attending a course that does not confer an academic degree; 1 position; *ESE_BI_2024_02* - UIDB/00742/2020)

A call is open for applications for a research scholarship for a Master's or Master's student in the context of the Multi-Annual Financing Programme Contract for R&D Units 2020-2023, namely for the R&D Unit - Health Sciences Research Unit: Nursing (UICISA: E), with reference number UIDB/00742/2020, financed by national funds inscribed in the FCT/MCTES budget, through national funds (PIDDAC) under the following conditions:

Scientific Area: Nursing, Education, Psychology, Health Sciences and Related Areas

Category of addressees: Master's students enrolled in an integrated master's program or a master's program. It may also be addressed to graduates or master's students enrolled in non-degree courses integrated into the institution's educational project developed in association or cooperation with one or more R&D units.

a) Degree-granting: *[The research grants (BI) are intended for R&D activities by students enrolled in an integrated master's degree or a master's degree].*

b) Non-degree granting: *[They may also be intended for R&D activities by graduates or masters enrolled in non-degree courses integrated into the institution's educational project developed in association or cooperation with one or more R&D units].*

Requirement for the grant:

- Candidates may apply without prior enrolment in the course for which the scholarship is opened. The requirement of enrolment in a degree or non-degree course shall be verified on the date the scholarship is contracted.
- Scholarships will only be contracted if the selected applicants present valid proof of enrolment in the degree or non-degree course, according to the type of scholarship being applied for, issued by the academic services of the Higher Education Institution, respectively indicating the academic year in progress or its duration (start and end).
- Enrolment in non-credited non-degree courses will not be considered as proof of enrolment.

Profile of the recipients:

a) Mandatory requirements:



- Bachelor's degree in Health Sciences or related areas;

- not to benefit from a non-degree research scholarship for an accumulated period of 2 consecutive or interpolated years

b) Requirements under contracting phase:

- Enrolment in a course not leading to an academic degree integrated in the educational project of the institution (UMinho) developed in association or cooperation with one or several R&D units - applicable to the scholarship typology of Graduates or Masters enrolled in a course not leading to an academic degree.

- Proof of academic qualifications completed by the closing date for applications, including those resulting from academic degree recognition processes;

c) Preferential Factors:

i) Knowledge of English

ii) Experience in monitoring scientific, cultural, and training activities, funded and non-funded research projects, and support grants to the Coordination and Executive Committee of research units

Eligibility of applicants: applicants must meet the eligibility conditions set out in Article 9 of the FCT I.P. Research Grants Regulations (2019).

Work plan and objectives to be achieved:

The purpose of the work plan is to respond to the pursuit of the grant holder's research project, to consolidate his/her scientific training. On the other hand, it is intended that the grant holder develops research work integrated into R&D projects of the Health Sciences Research Unit: Nursing (UICISA: E).

Therefore, the grant holder will develop his/her work within the scope of the research project and contemplates the following Activity Plan:

- Participation in advanced training in association with R&D activities;
- Dissemination and promotion of scientific and technological education in scientific institutions;
- Dynamisation of strategies (e.g. newspaper) for the translation of knowledge and control of health-related disinformation;
- Monitoring of scientific, cultural and training activities, funded and non-funded research projects and grants;
- Support to the elaboration of scientific and financial reports and activity plans of the Research Unit;
- Liaison with health, social and local political organisations and stakeholders.

Applicable legislation and regulations: Research Grant Holder Statute (EBI), approved by Law no. 40/2004 of 18 August, in its current wording published by Decree-Law no. 123/2019 of 28 August; Research Grant



Regulations of the University of Minho, published in Diário da República, 2nd series, n.º 119, order no. 6524/2020 of 22-06-2020, rectified through rectification statement no. 447/2021 of 22-06-2021 and Research Grants Regulation, no. 950/2019 of 16-12-2019, of the Foundation for Science and Technology, I.P. - in force.

Host/Contracting entity and scientific orientation: The work plan will be developed in the School of Nursing of the University of Minho, under the scientific orientation of Doctor Ana Paula Morais de Carvalho Macedo, Coordinating Professor of the School of Nursing.

Duration of the scholarship(s): The grant will last for 8 months, starting in May 2024, up to the maximum limit of the type to be awarded and the duration of the project (December 2024).

Amount of the monthly maintenance allowance: The amount of the SMM corresponds to 990,98 per month, according to the table of values of FCT, I.P. grants in the country (Annex I - Table of monthly maintenance allowances of the FCT I. P) and Annex II of the Regulations for Research Grants of the University of Minho, published in Diário da República, 2nd series, no. 119, order no. 6524/2020 of 22-06-2020, rectified through rectification statement no. 447/2021 of 22-06-2021, according to the applicable regulations.

Payment is made until the 23rd of each month, by transfer to the grantee's IBAN indicated in the contractualization process.

Other benefits: Reimbursement of the Voluntary Social Insurance, corresponding to the 1st Category of the contribution base (for scholarships lasting 6 months or more) and Personal Accident Insurance.

Exclusive regime: The performance of functions as a research fellow is carried out on an exclusive basis, under the terms of article 5 of the Research Fellow Statute and applicable research grant regulations.

The jury for the evaluation of the applications and selection of the candidate is composed by:

Jury President

Doctor Ana Paula Morais de Carvalho Macedo, Coordinating Professor of the School of Nursing of Uminho

Effective members

Doctor Helena Rafaela Vieira do Rosário, Assistant Professor of the School of Nursing of UMinho

Doctor Odete Sofia Silva Lomba Araújo, Adjunct Professor of the School of Nursing of UMinho

Alternate members

Doctor Maria Fátima Silva Vieira Martins, Coordinating Professor, UMinho School of Nursing

Doctor Rui Pedro Gomes Pereira, Adjunct Professor at the School of Nursing of Uminho



Should the President of the Jury be unable to attend, he shall be replaced by the first effective member, and the alternate member shall be appointed to replace the effective member.

Evaluation and selection criteria and procedures: the selection method to be used will be the candidate's merit (MC), which may if the jury deems it necessary, be complemented by an interview (E) with the two best-classified candidates. In this case, the final classification will be obtained by the following formula $(0,6 \times MC) + (0,4 \times E)$ and expressed on a scale of 1 to 20 values (or another scale). If the interview is not held, the final classification will correspond to the classification attributed to the candidate's merit.

Candidate's merit - MC (100%)

Mot) Motivation letter: the content of the motivation letter is considered, with a weighting of 10%.

Hab) Academic qualifications: reflects the adequacy of the academic area to the work plan and the final classification of the academic degree, according to a reference table, with a weighting of 30%.

CV) Curriculum vitae: reflects the scientific and professional path, with a weighting of 60%.

The final merit ranking of the candidate will be obtained by applying the following formula:

$$MC = (Mot \times 0,10) + (Hab \times 0,30) + (CV \times 0,60)$$

The jury reserves the right not to award the scholarship if none of the candidates meets all the requirements and corresponds to the profile sought.

The documents proving the possession of academic degrees and diplomas, or the respective recognition when they have been awarded by foreign higher education institutions, may be dispensed with during the application stage, being replaced by a declaration of honour from the candidate, and this condition will only be verified during the scholarship contracting stage. This declaration must certify facts that occurred before the application. In case of a discrepancy between the information stated in the declaration and the documentation submitted to contract the scholarship, only the information stated in the latter will be considered. In case it is verified that the documents proving the title of the academic degree and diploma, or the respective recognition under the terms of Decree-Law no. 66/2018, of 16 August, do not correspond to the classifications awarded in the evaluation of the academic path and may, consequently, change the candidate's seriation, the contracting of the scholarship will not be affected.

Note: Candidates with degrees obtained abroad must submit proof of the recognition of qualifications in Portugal and conversion of the final classification obtained therein to the Portuguese classification scale, or a declaration as stated in the previous point. Candidates who fail to comply with one of these provisions will be marked "0" by the



jury in the mark of the bachelor's and/or master's degree course. Candidates will be evaluated on the remaining parameters.

Dissemination of results: The draft results of the evaluation, based on minutes, will be sent to the applicants by email, under the terms of article 12 of the FCT RBI.

If the result is unfavourable to the award of the grant requested, the applicants have a period of 10 working days to comment, if they wish, in a prior hearing to the interested parties, under the terms of articles 121 and 122 of the Administrative Procedure Code (DL no. 4/2015 of January 7).

(The waiver of the hearing of interested parties must be justified under the terms of article 124 of the CPA)

Complaints and appeals procedures: the final results of the evaluation will be published through an ordered list (by final mark obtained), posted in a visible and public place in the host Unit, as well as by email to all candidates, attaching, for that purpose, the minutes with the jury's deliberations.

The selected candidate must express his/her intention to accept the scholarship in writing. In case of non-acceptance, the scholarship will be awarded to the candidate in order of final ranking.

A complaint may be lodged against the final decision, within 15 working days, and addressed to the President of the Jury. Interested parties may also submit an optional hierarchical appeal, addressed to the Pro-Rector for Research and Projects, Professor Sandra Paiva.

Application deadline and form of presentation of applications: The competition is open from 2nd to 15th April 2024

Applications must be formalized by sending a letter of application accompanied by the following documents in PDF format:

- a) Letter of Motivation,
- b) Qualifications certificate with the final classification obtained or declaration of the candidate;
- c) Curriculum vitae;
- d) Declaration of honour that the candidate fulfils the conditions of the type of scholarship, according to the requirements expressed in the candidate's profile (namely point a).
- e) Any other documents that the candidates may consider relevant for the evaluation of their merit.

Applications should be sent by e-mail to sec.presidencia@ese.uminho.pt and amacedo@ese.uminho.pt, indicating the competition reference in Subject. Applications sent by other means will not be admitted.

The grant is awarded upon the signing of a contract between the University of Minho and the grant holder, by the draft contract (Annex IV of the Regulation of Scientific Research Grants of the University of Minho - Order no.



6524/2020 of 22-06-2020, rectified by the declaration of rectification no. ° 447/2021 of 22-06-2021) in its updated version according to point 2.4 of the "Regulations for the Attribution and Management of Grants within the scope of R&D Projects, including infrastructure projects, of the multi-annual funding program of R&D units and other FCT funding instruments (Version 2021)".

The contract can only be signed after receipt of all the required documentation, depending on the type of grant, which should occur within a maximum of 6 months [including proof of academic degrees or diplomas and of enrolment in study cycles or non-degree courses, depending on the type of grant].

Once all the documentation is received, the contracting entity has a period of 60 working days to sign the scholarship contract. Once received by the grant holder, he must return the duly signed contract within 15 working days.

The grant contracts can only begin after due authorization from the contracting entity.

Termination and cancellation of grant contracts: Without prejudice to the other causes provided for in the applicable grant regulations (FCT and UMinho) and the Research Grant Holder Statute, the grant terminates with the completion of the contracted work plan, as well as with the expiration of the term for which it was granted or renewed.

At the end of the fellowship, the grant holder is required to submit a Final Report on the work carried out, by the objectives and evaluation criteria defined by the scientific advisor, within 30 days after the end of the fellowship. The final report should be written according to Annex I of the Regulation of Scientific Research Grants of the University of Minho - Dispatch no. 6524/2020 of 22-06-2020, rectified by the declaration of rectification no. 447/2021 of 22-06-2021

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