



Medical University of Lublin
al. Raławickie 1, 20-095 Lublin

Lublin, date

.....
(applicant's first and last name)

.....
(contact phone, email)

**Dr hab. n. farm. Anna Błażewicz,
prof. UML
Dean of Faculty of Biomedicine
Medical University of Lublin**

I would like to kindly ask you to consider my application in the competition procedure for
the position:

(please enter the name of position)

at:

(please enter the name of the organizational unit to which the competition relates)

.....
(applicant's signature)

**PERSONAL QUESTIONNAIRE FOR THE CANDIDATE
APPLYING FOR EMPLOYMENT**

1. First name (s) and last name.....

2. Date of birth.....

3. Contact details
(indicated by the applicant)

4. Education.....
.....
(the name of the school and the year of the graduation)

.....
(profession, specialty, degree, professional/scientific title)

5. Professional qualifications.....
.....
.....
.....
(training, postgraduate studies or other forms of supplementing knowledge or skills)

6. The course of previous employment:

dates		Name of the workplace	Position
from	to		

7. Additional personal data, if the right or obligation to provide them results from specific provisions.....

.....
.....

.....
(place and date)

.....
(applicant's signature)

.....
first name and surname

Lublin, on.....

.....
work position

.....
work group

.....
work location

DECLARATION

I declare that in the unit to which I am applying for employment there will be no direct reporting relationship referred to in article 118 of the Act of July 20, 2018 on Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478 as amended) .

.....
(legible signature of the candidate)

Caution:

Pursuant to art.147 in accordance with art. 118:

"1. At the University, there cannot be a relationship of direct reporting between spouses and persons::

1) running a common household;

2) who are related to each other, between whom there is affinity up to the second degree or are in relation to adoption, care or guardianship.

2. The provision of paragraph 1 does not apply to Rectors. "

.....
first name and surname

Lublin, on.....

.....
work position

.....
work group

.....
work location

DECLARATION

Aware of the responsibility for making untrue statements, in line with with article 7 of the Act of July 20, 2018, Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478 as amended), I declare that:

- 1. I have full legal capacity.
- 2. I have not been punished with a final and binding judgment for an intentional crime.
- 3. I have not been punished with a disciplinary penalty of expulsion from work at a university with a ban on working at universities for a specified period of time and I have not been deprived of the right to practice as an academic teacher for a specified period of time, as referred to in Article 276 paragraph 1 points 7 and 8 of the above-mentioned Act.
- 4. I enjoy full public rights.

.....
date

.....
a legible signature



Medical University of Lublin
al. Raławickie 1, 20-095 Lublin

curriculum vitae – application form

Applicant's first and last name:	
Date and place of birth:	
Contact phone / email:	
Education:	
Work experience:	
Internships and scientific visits:	
Scientific activity during studies and postgraduate internship:	
Participation in the work of the Organizational Committees of Student Scientific Circles of Medical Universities:	
Participation in courses, scientific training, symposia:	
General characteristics of scientific achievements (number of publications, scores):	

.....
(date and applicant's signature)

* - delete as appropriate

INFORMATION CLAUSE

Personal Data Administrator



Administrator name : Medical University of Lublin

Administrator's office address: Al. Raławickie 1, 20-059 Lublin
tel.+ 48 81448 5000 NIP: 712-01-06-911, REGON: 000288716

www: <http://www.umlub.pl/>

Contact point for matters related to the processing of personal data:

Data Protection Inspector,
Al. Raławickie 1 20-059 Lublin;
IOD@umlub.pl

or in writing to the address of the Data Administrator.

Personal data are processed for the following purposes:

- **in connection with employment based on Article. 6, paragraph 1 letter a), b), c) GDPR** i.e. : personal data will be processed for the purpose related to the course of the employment process, pursuant to art. 6, paragraph 1, Letter c and Article 9, item 2, letter b of the GDPR in connection with Article 22¹ § 1 and 2 of the Labour Code, i.e. : first name (names) and surname; date of birth; contact details indicated by the person; education; professional qualifications, the course of previous employment, as well as: address of residence, PESEL number of the employee (or the type and number of a document confirming identity in the absence of a PESEL number) , other personal data of the employee, as well as personal data of the employee's children and other members of his immediate family, if providing such data is necessary due to the employee's use of special rights provided for in labour law, account number (if the employee has not submitted an application for payment of remuneration personally), biometric data an employee if providing such data is necessary due to access to particularly important information or resources, a certificate of no criminal record, when, due to the type of employment, it is permitted by the relevant provisions of law or when it is written in them that a specific position may be taken only by a person who has not previously been punished, as well as data obtained on the basis of consent: telephone number, e-mail address, image and other data;
- in order to implement defense tasks imposed on the University by the administrative authorities competent in these matters pursuant to Art. 6, paragraph 1 letter e) GDPR, i.e. military affiliation to the military registration and enlistment office, military rank, security clearance;
- in order to consider an application submitted to the Commission of the Company Social Benefits Fund pursuant to Art. 6, paragraph 1 letter c) GDPR, i.e. data employees and their families, retirees and pensioners - former employees and their families and other persons who have been granted the right to benefit from social benefits financed from the Fund;

- in order to ensure the safety of persons staying on the premises of the Medical University in Lublin and to secure property pursuant to art. 6, paragraph 1 letter e) GDPR by image registration using monitoring.
-

Legal basis for data processing: art.6 paragraph 1, letter a)-f) of the GDPR:

- if the processing of personal data is based on the consent of the person to the processing of personal data (art. 6, paragraph 1 letter a) GDPR, providing personal data is voluntary, and consent may be withdrawn at any time. This withdrawal does not affect the compliance of the processing, which was carried out on the basis of consent before its withdrawal, with applicable law.
 - when the processing of personal data takes place on the basis of legal provisions, providing personal data is mandatory.
-

Personal data will be processed:

- for the period of employment and for the period provided for by law on the storage of specific documents: for 50 years for employees before 01/01/2019 and 10 years for employees after 31/12/2019 ;
 - for the period provided for by law in the case of data provided for the implementation of defense tasks;
 - for the period up to **30 days** in the case of monitoring - unless it constitutes evidence in court proceedings. Then the storage period may be extended. After the expiry of the storage period, the recorded images are overwritten ;
 - until the consent is withdrawn, if the processing was carried out on the basis of consent;
 - in the case of employees claims under the employment relationship - with the expiry **3 years from when they became due.**
-

Personal data will be shared :

public authorities and entities performing public tasks or acting on behalf of public authorities, i.e. courts, public prosecutor's office, police, State Labour Inspectorate, Office of Personal Data Protection., Internal Security Agency, Military Counter-espionage Service, Central Anticorruption Bureau, Social Insurance Institution, Agricultural Social Insurance Fund, Border Guard, tax and customs offices, labour offices and entities cooperating with the Data Administrator on the basis of concluded contracts, other data administrators processing data on their own behalf - in particular entities providing training services, services in the field of occupational medicine, insurance, IT outsourcing, legal services.

The data may be processed in an automated manner, they will not be subject to profiling and will not be transferred outside the European Economic Area (including the European Union, Norway, Liechtenstein and Iceland).

The rights of data subjects, implemented in accordance with applicable regulations:

- the right to access data
- the right to rectify provided data
- the right to request the deletion of data right to demand processing restrictions
- the right to object to the processing of the data.
- the right to transfer data

- the right to lodge a complaint with a supervisory authority,

I have read the content of the information clause, including information about the purposes and methods of processing my personal data and about the rights that I have in connection with the processing of personal data:

|
 (Date and legible signature of the employee)

CONSENT FORM FOR THE PROCESSING OF PERSONAL DATA

.....
 (employee's name and surname)

.....
 (job position)

.....
 (name of the organizational unit)

Pursuant to art. 6, paragraph 1 letter a) Regulation (EU) 2016/679 of the European Parliament and of the (EU) Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (general regulation on the protection of personal data) - **I declare that in relation to personal data** collected in the documentation related to employment, and going beyond the area provided for by law, regarding their processing, among others in terms of:

➤ place of birth	I agree / do not agree
➤ nationality,	I agree / do not agree
➤ skills	I agree / do not agree
➤ interests	I agree / do not agree
➤ family name	I agree / do not agree
➤ biometric data	I agree / do not agree
➤ certificate of no criminal record	I agree / do not agree
➤ security clearance;	I agree / do not agree
➤ publication of the image on the Intranet	I agree / do not agree

**delete as appropriate*

for their processing by the Medical University of Lublin with its seat at Al. Raclawickie 1, 20-059 Lublin for employment purposes. I have been informed that the provision of my data in a broader scope than required by the regulations is voluntary. My data may be processed by the Medical University of Lublin during the employment period, and in the case of data processed on the basis of consent, until an objection is raised or consent is withdrawn, and after that time for the purposes and for the period and to the extent required by law or for security possible claims.

.....
(Date and legible signature of the employee)

I consent * / I do not consent * to take photos / film me, use my image and publish it, in accordance with art. 81 of the Act on Copyright and Related Rights (i.e. Journal of Laws 2019 item 1231 as amended) on the website, information boards of the University and in the media in connection with information and marketing activities of the University.

.....
(Date and legible signature of the employee)

*) refers to an employment contract with a part-time employee

**) refers to an employment contract with an employee employed on the basis of a fixed-term employment contract for the purpose referred

.....
(Date and legible signature of the employee)



Medical University of Lublin
al. Raławickie 1, 20-095 Lublin

Lublin, date

.....
(applicant's first and last name)

.....
The organizational unit where the candidate is applying
for employment

DECLARATION

I, the undersigned, declare that my current scientific achievements which are the basis for
applying for employment in the position

in the research and teaching / research group* falls within the discipline of medical sciences
/ pharmaceutical sciences / health sciences*.

In the case of employment at the Medical University of Lublin, I undertake to submit a
statement on the above-mentioned field and discipline and a statement on being included in
the number N in the above-mentioned discipline within 14 days of signing the employment
contract.

.....
(applicant's signature)

*delete as appropriate