**TOR VERGATA**
UNIVERSITÀ DEGLI STUDI DI ROMA

## PhD Call for Applications Summary

## Academic Year 2024/2025 – 40th Cycle

*Disclaimer: This webpage and all the information hereby provided to readers and applicants are not intended to be a substitute of the official announcement and must be used for informational purposes only. The contents are based upon a translated summary of the official Call for applications which is the unique source to be considered accurate, complete and legally binding.*

### Application

The Call for Applications for the 2024/2025 PhD Programs is officially open. Applicants, regardless of their nationality, age and gender are invited to submit their applications. Applicants can find all essential information in the relevant paragraphs of this guide.

Possible modifications to: requirements, submission procedures, available positions and/or scholarships, will be given, before the deadline, through the page https://dottorati.uniroma2.it/40-ciclo_p10244.aspx.

**Applicants may be subject to criminal penalties and will be excluded from the competition if they knowingly and willfully make a materially false, fictitious, or fraudulent statement or representation in a document submitted or provided by them or on their behalf**.

### Activated PhD Courses and Application Deadline

| # | PHD | DEADLINE |
|---|-----|----------|
| 1 | CLASSICAL ANTIQUITY AND ITS RECEPTION: ARCHAEOLOGY, PHILOLOGY, HISTORY | July 1st, 2024 at 2.00 PM (CEST) |
| 2 | CULTURAL HERITAGE, EDUCATION AND TERRITORY | July 1st, 2024 at 2.00 PM (CEST) |
| 3 | BIOCHEMISTRY AND MOLECULAR BIOLOGY | July 1st, 2024 at 2.00 PM (CEST) |
| 4 | CELLULAR AND MOLECULAR BIOLOGY | July 1st, 2024 at 2.00 PM (CEST) |
| 5 | EVOLUTIONARY BIOLOGY AND ECOLOGY | July 1st, 2024 at 2.00 PM (CEST) |
| 6 | MEDICAL-SURGICAL BIOTECHNOLOGIES AND TRANSLATIONAL MEDICINE | July 1st, 2024 at 2.00 PM (CEST) |
| 7 | COMPUTER SCIENCE, CONTROL AND GEOINFORMATION | July 1st, 2024 at 2.00 PM (CEST) |

| 8 | DATA SCIENCE | July 1st, 2024 at 2.00 PM (CEST) |
|---|---|---|
| 9 | LAW AND JUDICIAL REMEDIES: PRIVATE LAW, COMPARATIVE LAW, ROMAN LEGAL SYSTEM | July 1st, 2024 at 2.00 PM (CEST) |
| 10 | PUBLIC LAW | July 1st, 2024 at 2.00 PM (CEST) |
| 11 | PROGRAM OF NATIONAL INTEREST IN CULTURAL HERITAGE | July 1st, 2024 at 2.00 PM (CEST) |
| 12 | MANAGEMENT | July 1st, 2024 at 2.00 PM (CEST) |
| 13 | ECONOMICS AND FINANCE | July 1st, 2024 at 2.00 PM (CEST) |
| 14 | PHILOSOPHY | July 1st, 2024 at 2.00 PM (CEST) |
| 15 | PHYSICS | July 1st, 2024 at 2.00 PM (CEST) |
| 16 | IMMUNOLOGY, MOLECULAR MEDICINE AND APPLIED BIOTECHNOLOGY | July 1st, 2024 at 2.00 PM (CEST) |
| 17 | CIVIL ENGINEERING | July 1st, 2024 at 2.00 PM (CEST) |
| 18 | ENTERPRISE ENGINEERING | July 1st, 2024 at 2.00 PM (CEST) |
| 19 | ELECTRONICS ENGINEERING | July 1st, 2024 at 2.00 PM (CEST) |
| 20 | INDUSTRIAL ENGINEERING | July 1st, 2024 at 2.00 PM (CEST) |
| 21 | DESIGN, MANUFACTURING AND OPERATIONS ENGINEERING | July 1st, 2024 at 2.00 PM (CEST) |
| 22 | IUS CIVILE. HISTORY AND THEORY OF PRIVATE LAW | July 1st, 2024 at 2.00 PM (CEST) |
| 23 | MODERN FOREIGN LITERATURES, LANGUAGES, AND CULTURES | July 1st, 2024 at 2.00 PM (CEST) |
| 24 | MATHEMATICS | July 1st, 2024 at 2.00 PM (CEST) |
| 25 | MATERIALS FOR SUSTAINABLE DEVELOPMENT | July 1st, 2024 at 2.00 PM (CEST) |
| 26 | SYSTEMS AND EXPERIMENTAL MEDICINE | July 1st, 2024 at 2.00 PM (CEST) |
| 27 | MICROBIOLOGY, IMMUNOLOGY, INFECTIOUS DISEASES AND TRANSPLANTS | July 1st, 2024 at 2.00 PM (CEST) |
| 28 | NEUROSCIENCE | July 1st, 2024 at 2.00 PM (CEST) |
| 29 | CHEMICAL SCIENCES | July 1st, 2024 at 2.00 PM (CEST) |

| 30 | NURSING SCIENCES AND PUBLIC HEALTH | July 1st, 2024 at 2.00 PM (CEST) |
|---|---|---|
| 31 | MEDICAL-SURGICAL APPLIED SCIENCES | July 1st, 2024 at 2.00 PM (CEST) |
| 32 | SOCIAL, OCCUPATIONAL AND MEDICO-LEGAL SCIENCES | July 1st, 2024 at 2.00 PM (CEST) |
| 33 | HISTORY AND PHILOSOPHICAL-SOCIAL SCIENCE | July 1st, 2024 at 2.00 PM (CEST) |
| 34 | ITALIAN STUDIES AND ART HISTORY | July 1st, 2024 at 2.00 PM (CEST) |
| 35 | PUBLIC LEGAL STUDIES | July 1st, 2024 at 2.00 PM (CEST) |
| 36 | CONTRACTS, SERVICES AND MARKETS THEORY | July 1st, 2024 at 2.00 PM (CEST) |
| 37 | TISSUE ENGINEERING AND REMODELING BIOTECHNOLOGIES FOR BODY FUNCTION | July 1st, 2024 at 2.00 PM (CEST) |

### Requirements

The call is open to all applicants with a second level degree obtained in Italy or abroad. The PhD Board will have to establish whether the degree awarded abroad could be considered equivalent to an Italian degree or not, through a specific assessment limited to the PhD call purposes.

Graduating students are invited to apply too, **provided that the graduation must be achieved by October 31st, 2024**.

Information on the degree must be always provided during the application process by the applicants, both graduated and graduating. Applicants can download and edit the specific forms available at https://dottorati.uniroma2.it/40-ciclo_p10244.aspx to this end (form A for Italian applicants and **form B for non Italian applicants**).

The PhD description pages, for each PhD programme, are listed at https://dottorati.uniroma2.it/pagina.aspx?id_pagina=10245. By clicking on a PhD programme, applicants will be able to download the file containing all the specific requirements for that programme along with the expected dates of the exams. The requirements files form an integral part of the call, it is strongly recommended to read carefully before starting the application process, with particular reference to the documents marked as **mandatory**.

### Foreign applicants

Foreign applicants are only those with a foreign citizenship, **that is not italian**. Foreign applicants with a degree obtained in Italy are still considered foreigners for the PhD Call purposes. They must submit their applications with the online procedure described in the

paragraph "Application procedure". When entering their personal data in the online form, applicants are required to enter all the first names and last names on their passport. Moreover, **applicants are invited to avoid the use of nicknames, shorts and terms of endearment** since their use will **result in an invalid fiscal code** assigned by the submission system.

During the online procedure, foreign applicants must choose one or more positions they are interested in; **for each choice they are also required to set the priority order**.

**Independent Candidates** (c.d. **Foreign Country Fellows/Borsisti di Stato Estero**) are allowed to skip the written exam and to hold the oral exam off site as well. Moreover, they will be placed in a separate ranking list.

**In addition** to the requirements of both the call for applications and the PhD description sheets, **foreign applicants with a non-EU degree title must submit the Declaration of Value to the PhD Office (mail to [concorso@phd.uniroma2.it](mailto:concorso@phd.uniroma2.it)), within 6 months from the enrolment date**. In alternative foreign applicants are able to apply for the CIMEA declaration. Foreign applicants with a EU degree title are not require to provide either the DoV or the CIMEA declaration, however they must provide the Diploma Supplement according to the Directive 2005/36/CE.

### Applicants with disability

In accordance to art. 3 of Law 104/1992, candidates with disability and/or Specific Learning Disorders that needs assistance and/or additional time have to notify the University Committee for Students with Disabilities by email at the following addresses [segreteria@caris.uniroma2.it](mailto:segreteria@caris.uniroma2.it) and [concorso@phd.uniroma2.it](mailto:concorso@phd.uniroma2.it):

- requests for ordinary assistance have to be sent at least 10 days before the first examination test;
- requests for special technology assistance have to be sent at least 20 days before the first examination test.

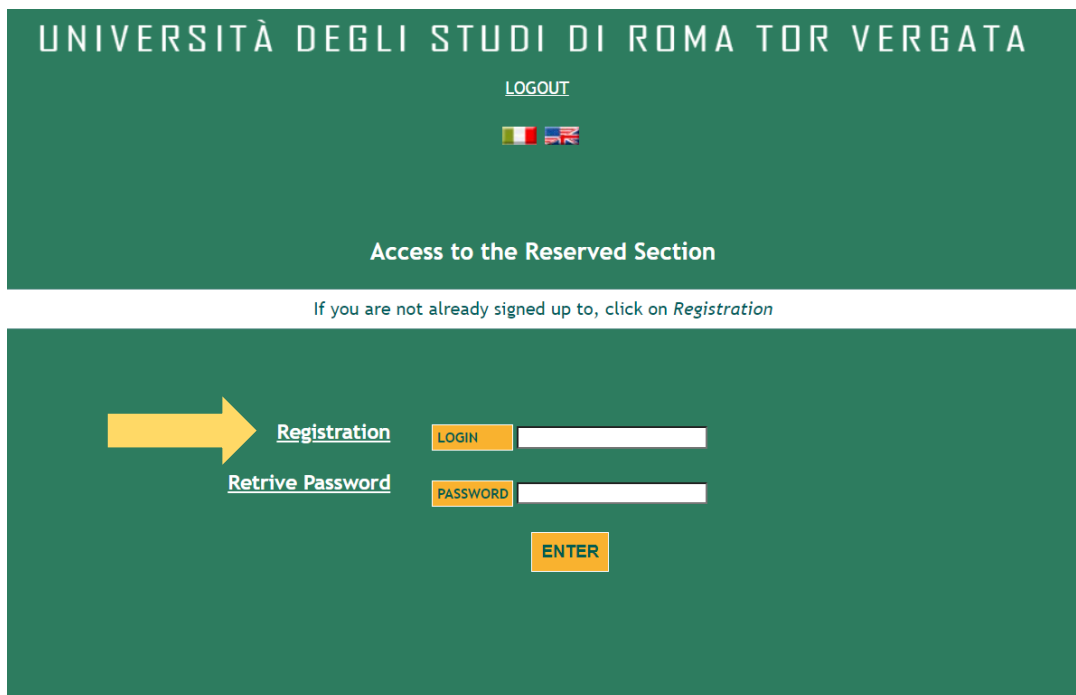All assistance forms are available at this link: [http://caris.uniroma2.it/?page_id=208](http://caris.uniroma2.it/?page_id=208).

## Application procedure

**1)** Visit https://dottorati.delphi.uniroma2.it/



**2)** Register

3) Enter the email, then insert the emailed control code
4) **Personal information:** Edit all required fields showed by the system then continue with the registration. Please note that fiscal code is not a mandatory field for non Italian citizens.

**5) Contact information**: Edit all required fields showed by the system then continue with the registration.



**6)** Read carefully the Summary page. Press the "Back" button to edit, otherwise press the "Confirm the Displayed Information" to complete the registration.

**7)** Check your email inbox for the system confirmation, **save the emailed username and password for future reference**.

**8)** Visit https://dottorati.delphi.uniroma2.it/

9) Login by using username and password indicated in the **point 7**



10) Enter the emailed one-time numerical password (OTP)
11) Upload your identity document (**Passport only for non-EU citizens**), choose the type of document and enter the expiry date, the press the "Upload" button

The uploaded document will be displayed under the upload box.



Then click on "Menu" available on the left, the following page will be showed. **First of all**, **click on "My documents"**

**Direzione II – Ricerca, Terza missione, Procedure Elettorali**
Divisione I – Ricerca Nazionale
Ripartizione III – Scuola di Dottorato

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**12)** After the click on "My documents", upload all the documents that will be required during the application. That is the graduation/graduating form along with all documents indicated in the requirements file related to the chosen PhD.



Please note that for each uploaded file (**pdf file only less than 30MB**) you must enter a document name. **Repeat the same action for each needed file**.

All the uploaded files will be displayed under the upload box to be viewed/edited. **Then click again the menu to continue with the application**
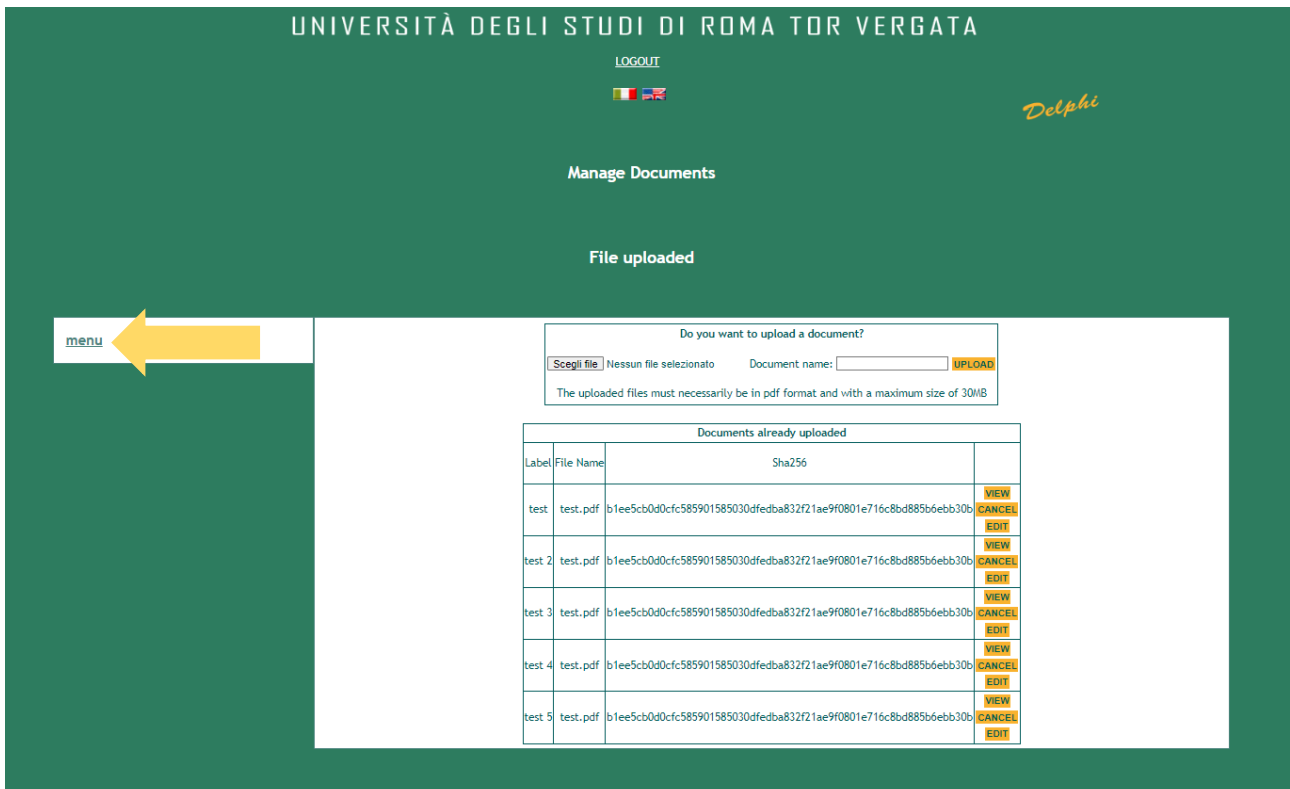
Click on "My applications"
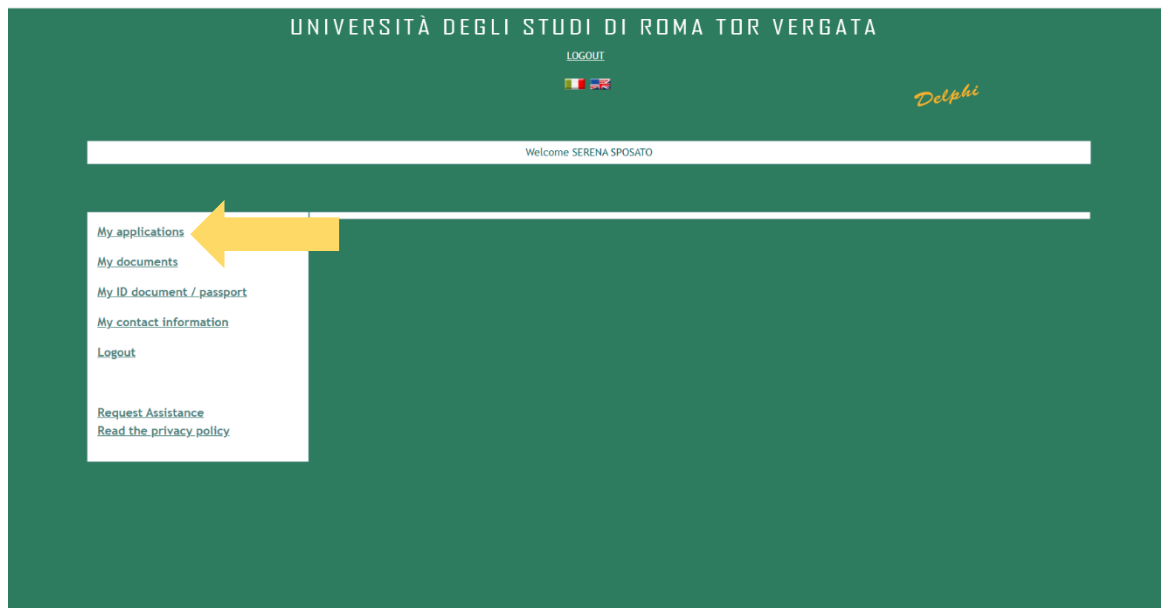


**13)** Click on "Sign up for courses"



**14)** Select a PhD programme, then click "Next"

**15)** Choose the positions you want to apply for, in the right order of priority (1 is the most wanted). Then click "Next"



**16)** See the list of required degrees. In addition, search for more information in the requirement file, as indicated at page 3. Then select the right pdf file, related to the degree, among the files uploaded (see point 12). Then click "Next"



**17)** Select a file in the same way as explained above, for each requirement showed by the system, as in the example below.

**18)** Check the entered information. To confirm the displayed information and accept the privacy policy, click "Next"



**19)** The application has been submitted and it is available for the printing.



**Applicants can submit multiple applications. Each application must be started *ex novo* as described above.**

**All Italian applicants are required to pay for each submitted applications by July 1st, 2024.**
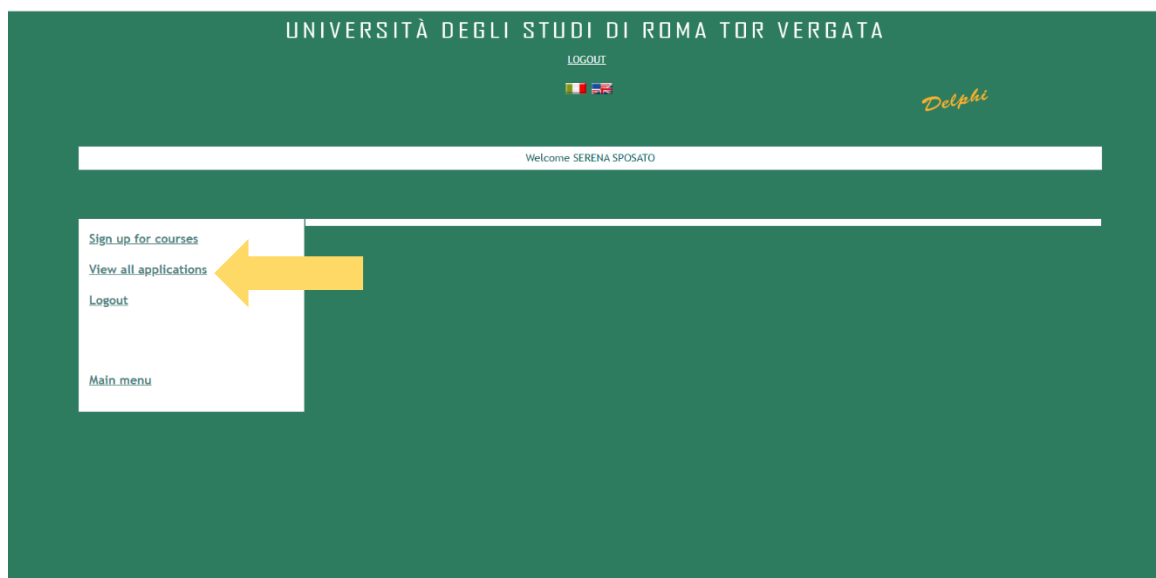
**All foreign applicants are required to pay for the application fee of 35 euros *ex post*, that is only if finally admitted to the PhD**. Further instructions will be provided by the PhD Office after the admission.

## Editing an existing application

Submitted applications cannot be edited. However each submitted application can be deleted and repeated *ex novo*.



View all applications

**Select the right submitted application, click "Next"**



**Delete or print the application**

**Enrolment**

Admitted foreign applicants will receive the invitation letter from the PhD office along with further instructions. In particular they will be required to provide the following documents to allow the PhD Office to carry out the enrolment procedure:

a) in case of Independent Candidates:
- non-EU citizens must provide:

    (i) a valid residence permit, or

    (ii) the VISA, or

    (iii) the documentation proving the ongoing visa application (a signed copy of the VISA application form, including the payment receipt for the visa processing);

- both EU and non-EU citizens, must submit the documentation proving their financial statement such as, for example:

    (iv) a bank account balance of at least 5.800 euros

    (v) scholarship funded by the government of their country of origin

    (vi) scholarship funded by the Italian Ministry of foreign affairs

    (vii) the written declaration of any institution, both in Italy and abroad, that want to fund the PhD for whatever reason

    (viii) an employment contract

    (ix) family support by means of a written declaration along with valid identity document of one or more declaring family members

    Under no circumstances the LazioDISU scholarship may be considered as a valid source of funding

b) in case of foreign applicants that have applied **and** have been selected for the University scholarship, non-EU citizens must provide:

    (i) valid residence permit, or

    (ii) the entry VISA, or

    (iii) the documentation proving the ongoing visa application (a signed copy of the VISA application form, including the payment receipt for the visa processing);

c) in case of foreign applicants that have applied for the University scholarship **but not selected** for the scholarship, in addition to the documentation indicated in the previous point b), they must submit the documentation proving their financial statement such as, for example:

    (iv) a bank account balance of at least 5.800 euros

(v) scholarship funded by the government of their country of origin

(vi) scholarship funded by the Italian Ministry of foreign affairs

(vii) the written declaration of any institution, both in Italy and abroad, that want to fund the PhD for whatever reason

(viii) an employment contract

(ix) family support by means of a written declaration along with valid identity document of one or more declaring family members

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Enroled students accept to fully comply with the PhD Regulation of University of Rome Tor Vergata, issued by Decree of the Rector n. 706 of March 9th, 2022 available at dottorati.uniroma2.it.


## Grounds for exclusion and application rejection

Applicants will be excluded or application will be rejected if:

- The application fee is not paid within the set out terms

- Either some or all requirements established in the PhD Description sheets are missing

- All the requested documents and information are not provided within the deadline and in accordance with the rules laid down in the call, are not provided

- The graduation day is later than the established enrolment date.

- The academic qualification awarded abroad is not recognized as equivalent to an Italian qualification.

- The research activities and the starting date of the PhD are not arranged, in agreement with the Coordinator, within fifteen days from the enrolment.

- Fraudulent and/or false statements have been provided. Declarations made can be subject to random verification in any moment during the PhD duration; in this specific case the selected candidates will also have to pay compensation equal to the scholarship's amount received.

**Evaluation process**

The maximum cumulative score for each candidate, that considers both admission test and declared qualifications, is of 100 points.

The minimum threshold for the admission is a cumulative score of 60/100.

If the admission test includes an oral exam, the date of the exam can be communicated the day of the written exam.

Candidates will be admitted to PhD courses according to the final ranking lists until all available positions are assigned.

In case a candidate is present in more ranking lists, he/she has to choose only one PhD for the effective enrolment.

Information on the exams will be given at https://dottorati.uniroma2.it/diario-delle-prove-concorsuali_p10247.aspx

Information on the ranking lists will be given at https://dottorati.uniroma2.it/atti-concorsuali_p10248.aspx.

**Scholarships**

Similarly to the PhD positions, scholarships are granted according to the final ranking list. The scholarship gross amount is € **20.037,45** per year including social security contributions (INPS) and it is exempt from IRPEF income tax. The scholarship will be granted on a monthly basis and has a yearly validity. It can be renewed for a maximum of three years if the candidate's activities are positively evaluated by the PhD Board. **The net monthly amount of the scholarship is €1.195**.

**More information and assistance can be requested as follows:**

**Technical support** totem-support@uniroma2.it Mon-Thu 9 AM-4 PM; Fri 9 AM-12 PM

**Administrative support** concorso@phd.uniroma2.it Mon-Thu 9 AM-4 PM; Fri 9 AM-12 PM

**F.to Giovanni La Rosa**

**Head of PhD School**