

## ANNOUNCEMENT FOR THE GRANTING OF RESEARCH FELLOWSHIPS FOR DOCTORAL STUDENTS

Job Offer: **Research Fellowship for PhD**

Position reference: **COFAC/ULHT/FilmEU-FCT/2024\_Mixed Scholarship**

Main research area: **Media Art and Communication Science**

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### Objective and Scope

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#### Job Description:

Lusófona University, established by COFAC - Cooperativa de Formação e Animação Cultural CRL, calls for applications for 1 (one) mixed research grant, hereinafter referred Mixed Doctoral Research Grant, in the area of Media Arts and Communication Sciences under the FCT Research Grant Regulations (RBI) and the Research Grant Holder Statute (EBI). The grants will be funded by the Portuguese Foundation for Science and Technology (FCT) under the Collaboration Protocol for the Funding of Doctoral Research Fellowships within the European Universities Alliance for Film and Media Arts (FilmEU), signed between FCT and Lusófona University. The work to be carried out under the scope of the grants will be hosted by the R&D Unit - CICANT - Research Centre for Applied Communication, Culture and New Technologies (ref: 5260), in the Lisbon University Centre.

**1. Type and number of grant(s) to be awarded:** 1 (one) mixed Research grants for PhD students, 5 (five) national and 1 (one) mixed, reference **COFAC/ULHT/FilmEU-FCT/2024\_MixedScholarship**.

**2. Scientific field(s):** Media Arts and Communication Sciences

**3. Funding Source:** The grants relating to the components of the scholarship are financed by the FCT under the Collaboration Protocol for the Financing of Doctoral Research Scholarships under the *European Universities Alliance for Film and Media Arts (FilmEU)*, signed between the FCT and Universidade Lusófona, with funds from the State Budget and, where eligible, with funds from the European Social Fund, through the Demography, Qualifications and Inclusion Programme (PDQI), in accordance with the regulations established for this purpose.

**4. Applicants:** The PhD Research Grant is intended for candidates already enrolled or candidates who meet the necessary conditions to enroll in one of the following PhD [Programs in Media Art and Communication](#) and PhD in [Communication Sciences](#), who intend to develop research activities, leading to the award of a PhD academic degree, in the scope with the scientific work developed at [CICANT](#) and [FilmEU Alliance](#).

**5. Eligibility of applicants:** The following are eligible to apply to this call: National citizens or citizens of other European Union Member States; Citizens of third countries; Stateless persons; Citizens benefiting from political refugee status.

#### 5.1 Candidate Admission Requirements:

- To have a Bachelor or a Master's degree in the study area of communication sciences or arts;
- To live in Portugal permanently and habitually, a requirement applicable to both national and foreign citizens
- Not to have benefited from a PhD or PhD in companies grant directly funded by FCT, regardless of its duration.
- Not hold a doctorate degree
- Proficient knowledge of English

## 5.2 Application Admissibility Requirements

It is indispensable, under penalty of non-admission to the Call, to attach the following documents to the application:

- Curriculum vitae of the candidate, indicating the electronic address, and all scientific production (scientific articles, books, chapters, communications, etc.) should be accessible on the VITAE Science platform;
- Certificates of the master degree, specifying, necessarily, the final classification and, if possible, the grades obtained in all subjects taken. Alternatively, declaration of the candidate's honor ([link](#)) that he/she has completed the degrees required in the announcement by the application deadline;
- Letter of Motivation;
- Letters of Recommendation (maximum two) referring to the context of the academic and/or professional relationship of the candidate with the person recommending him/her, indicating the reference to this call;
- Letter of commitment from the University and from the potential supervisor for the host period at the foreign institution;
- Presentation of the research project (Introduction, methods and relevant and/or expected results, bibliography) with a maximum of 3000 words, 20 bibliographical references and proposed timeline;
- Portfolio of articles and scientific publications (applicable to both PhD candidates);
- Artistic portfolio, showreel on accessible but unlisted digital platform and/or other formats demonstrating the candidate's artistic journey (applicable to candidates to the PhD in Media Art);
- Any other documents that the candidates may consider relevant for the assessment of their merit;
- Recognition of Foreign Degrees and Diplomas - In the case of academic degrees awarded by foreign higher education institutions, and in order to ensure the application of the principle of equal treatment of candidates holding foreign and national academic degrees, it is mandatory to recognize those degrees and to convert the respective final classification into the Portuguese classification scale. The recognition of foreign academic degrees and diplomas as well as the conversion of the final classification into the Portuguese classification scale may be requested in any public higher education institution, or in the Directorate General of Higher Education (DGES, only in the case of automatic recognition). Regarding this matter, we suggest consulting the DGES portal at the following address: <http://www.dges.gov.pt>.

**The documents proving the possession of academic degrees and diplomas, or the respective recognition when they have been awarded by foreign higher education institutions, may be waived during the application stage, being replaced by a declaration of honor from the candidate ([link](#)). The verification of this condition will**

**only take place at the interview phase and during the scholarship contractualisation phase. This declaration must attest to facts that occurred prior to the application. If the candidate is unable to provide such proof, he/she shall be excluded from the procedure, and the candidate who immediately succeeds him/her on the provisional ranking list shall take his/her place.**

**The award of the grant is conditional on the presentation, at the contractualisation stage, of proof of academic qualifications.**

**If the proof cannot be provided, the candidate must be excluded from the procedure, and the candidate who immediately succeeds him/her on the provisional ranking list will take his/her place.**

- The application and all documents associated with it, including the letters of motivation and recommendation, must be written in Portuguese and/or in English.

### **5.3 Preferential requirements:**

- Proven Experience in projects and/or research activities applied to the arts;
- Proven Experience in developing scientific and/or artistic dissemination activities for different audiences;
- Publications as author or co-author.
- Demonstrated production of audiovisual and artistic content
- Experience in the production and revision of scientific reports;
- Experience in research using qualitative methodologies for data collection, processing and analysis.

### **6. Applicable legislation and regulations:**

The call for applications is governed by this Call for Applications, by the FCT Research Grants Regulations, approved by Regulation no. 950/2019, published in the II Series of the Official Gazette of 16 December 2019, by the Research Grantee Statute approved by Law no. 40/2004, of 18 August, as amended, and by other applicable national and EU legislation.

### **7. Contracting entity:**

Fundação para a Ciência e a Tecnologia, I.P. (FCT) with headquarters at Av. D. Carlos I, 1249 - 074 Lisboa.

### **7.1 Unit for hosting research work and scientific guidance:**

The work will be carried out at CICANT - Research Centre for Applied Communication, Culture and New Technologies (ref: 5260)/ Lusófona University, Lisbon Centre, under the scientific supervision of Professor Victor Flores (Media Arts) and Professor Manuel José Damásio (Communication Sciences). Under the protocol governing the present call, the work may be extended to the Universities that make up the FilmEU Alliance.

### **8. Duration of the grant(s):**

The duration of the fellowships is, as a rule, annual, renewable up to a maximum of four years (48 months), and no fellowship may be granted for a period of less than 3 consecutive months. In the

case of mixed grants, the period of the work plan taking place in a foreign institution may not exceed 24 months.

### 8.1 Amount of the monthly maintenance allowance:

The amount of the SMM corresponds to the values established for each one of the types of Doctoral Research Scholarships, as per the table of values of the FCT, I.P. grants ([Table of monthly maintenance allowances of the FCT I.P. Research Grants Regulations](#)).

### 8.2 Other benefits:

Reimbursement of Voluntary Social Insurance, corresponding to the 1st Step of the contributory base (for grants lasting 6 months or more) and Personal Accident Insurance.

### 8.3. Exclusive regime:

The performance of functions as a research fellow is carried out on an exclusive basis, under the terms of article 5 of the Research Fellow Statute and applicable research grant regulations.

## 9. Deadline for applications and how to submit applications:

The call is open from **February 27th to June 14th 2023 (23h59, Lisbon time)**. Applications and supporting documents for the application set out in this call for applications must be submitted by email to [cicant@ulusofona.pt](mailto:cicant@ulusofona.pt), with the subject of the email being "candidatura a bolsa de doutoramento - COFAC/ULHT/FilmEU-FCT/2024\_Mixed Scholarship". Each candidate may submit only one application, under penalty of cancellation of all applications submitted. The provision of false statements or plagiarism by the applicants will lead to the cancellation of the application without prejudice to the adoption of other sanctionary measures.

## 10. Evaluation and selection criteria and procedures:

Admissible applications will be scored on a scale from 0 to 100 in each of the following evaluation criteria:

- Criterion A - Nature and relevance of the research project, with a weight of 40%;
- Criterion B - Integrated evaluation of the curricular and/or professional background and artistic track record of the candidate, based on an overview of his/her scientific merits, with a weight of 40%;
- Criterion C - Motivation letter with the weight of 20%.

For the purposes of the decision on the award of the scholarships, the candidates will be ordered according to the weighted average of the classification obtained in each of the three criteria, translated by the following formula:

$$\text{Merit Classification} = (40\% \times A) + (40\% \times B) + (20\% \times C)$$

For tie-breaking purposes, the candidates will be ranked on the basis of the marks attributed to each of the evaluation criteria in the following order of precedence: criterion A, criterion B, criterion C.

The Jury may decide to invite the **ten best classified candidates to an interview**, in which case the following evaluation sub-criteria shall apply

- a. Interpersonal skills (30%)

- b. Demonstrated knowledge in the area of the competition (40%)
- c. Motivation (10%)
- d. Language Skills (20%)

The classification of the Interview will be obtained by applying the following formula

$$\text{interview} = a + b + c + d$$

In case the interview is held, the final classification of the Merit and Interview will be obtained by applying the following formula:

$$\text{Final Classification} = (\text{Merit} \times 0,7) + (\text{Interview} \times 0,3)$$

If the interview is not held, the final classification will correspond to 100% of the evaluation obtained in the Candidate Merit.

The jury may not award the scholarship if the quality of the candidates is inferior to that intended, establishing as a minimum score for awarding the scholarship the score of 75 points.

## 11. Composition of the Selection Board

### President

Manuel José Carvalho de Almeida Damásio (Director of the Department of Cinema and Media Arts)

### Effective members

Victor Manuel Esteves Flores (Director of the Doctoral Degree in Media Arts and Communication)

Célia Maria Silvério Quico (Faculty Teacher)

Manuel Luís Bogalheiro da Rocha Fernandes (Faculty Teacher)

Rita Sofia Grácio Alberto (Faculty Teacher)

### Vogais suplentes

José Manuel de Figueiredo Gomes Pinto (Coordinator of CICANT - Research Centre for Applied Communication, Culture and New Technologies)

Sandra Maria Moreira da Rocha (Co-Coordinator of the FilmEU Alliance)

Should the President of the Jury be unable to attend, he shall be replaced by the first effective member, and the alternate member shall be appointed to replace the effective member.

## 12. Dissemination of results:

The final results of the evaluation will be published through a list ordered by the grade obtained, posted in a visible and public place of the host Unit, as well as on the institutional website of FilmEU - <https://www.filmeu.eu/> - and of CICANT - <https://cicant.ulusofona.pt/> - and also by email to all candidates. The notification will be sent to the email address used/indicated by the candidates when submitting the application. The selected candidate must express in writing his/her intention to accept

the scholarship. In case of non-acceptance, the scholarship will be awarded to the candidate in order of final ranking.

### **13. Complaint and appeal procedures:**

After notification of the provisional list of the results of the evaluation, the candidates have a period of 10 working days to, if they wish, make their comments during a prior hearing of interested parties, under the terms of articles 121 and following of the Administrative Procedure Code. The final decision will be issued after the analysis of the statements presented during the prior hearing of interested parties. A complaint may be lodged against the final decision within 15 working days, or alternatively an appeal may be lodged within 30 working days, both counting from the respective notification. Candidates who choose to file a complaint must address their appeal to the member of the FCT Board of Directors with delegated authority. Candidates who choose to file an appeal must address their appeal to the FCT Board of Directors.

### **14. Requirements and mandatory documents for the Grant Award:**

Research grant contracts are signed directly with the FCT. **The following documents must be submitted when the grant is awarded for the purposes of contractualisation:**

- Copy of civil, fiscal and, when applicable, social security identification document(s)
- Copy of the academic degree certificates of the academic degrees held;
- Presentation of the record of recognition of the foreign academic degrees and conversion of the respective final classifications to the portuguese classification scale, if applicable; Work plan;
- Document proving the enrolment and/or registration in one of the Doctoral Programmes identified in the present Notice;
- Declaration of the supervisor(s) assuming responsibility for the supervision of the work plan, in accordance with article 5-A of the Research Grant Holder Statute (draft declaration to be made available by FCT)
- Document proving acceptance of the applicant by the institution where the research activities will take place, guaranteeing the necessary conditions for its proper development, as well as the fulfillment of the duties set forth in article 13 of the Research Grant Holder Statute (draft declaration to be made available by FCT);
- Updated document proving compliance with the regime of exclusive dedication (draft declaration to be made available by FCT).

The award of the grant is also subject to: fulfillment of the requirements set forth in this Announcement; the result of the scientific evaluation; no unjustified breach of duties by the grant recipient under a previous grant contract funded, directly or indirectly, by FCT; FCT budget availability. Failure to submit any of the documents needed to complete the grant contractualization process within 6 months of the date of communication of the decision to award a conditional grant will result in the expiration of the grant and the termination of the process.

### **15. Funding:**

Payment of the scholarships will begin after the candidates return the duly signed scholarship contract to this entity, which must occur within a maximum of 15 working days from the date of its receipt.

### **16. Components of the Grant**

The grant holders shall be granted a monthly maintenance allowance under the terms of the table in Annex I of the RBI. The grant may also include other components, under the terms set forth in Article 18 of the RBI and by the values foreseen in Annex II thereto. All grant recipients shall be covered by personal accident insurance for research activities, borne by FCT. All grant recipients who are not covered by any social protection scheme may exercise their right to social security by joining the voluntary social insurance scheme, under the terms of the Social Security Contributions Code, with FCT paying the costs resulting from the contributions under the terms and within the limits set forth in article 10 of the EBI.

## 17. Payment of Grant Components

Payments due to the grant holder shall be made by bank transfer to the account identified by the grant holder. The monthly maintenance allowance will be paid on the first working day of each month. Payments of the registration, enrolment and tuition components shall be made by FCT directly to the national institution where the grant recipient is enrolled or enrolled in the doctoral program.

## 18. Terms and Conditions of Scholarship Renewal

The renewal of the grant always depends on the grant holder's request, submitted within 60 working days prior to the renewal date, accompanied by the following documents: opinions issued by the supervisor and host entity(ies) on the monitoring of the grant holder's work and the evaluation of his activities; an updated document proving the compliance with the regime of exclusive dedication; a document proving the renewal of the enrolment in the study cycle leading to a doctoral degree.

## 19. Information and Publicity of Funding Granted

All R&D activities directly or indirectly funded by the grant, namely all communications, publications and scientific creations, as well as theses, carried out with the support provided by the grant, must mention the financial support of the FCT and the European Social Fund, through, in particular, the Demography, Qualifications and Inclusion Programme (PDQI). To this end, the FCT, MCTES, ESF and EU insignia must be inscribed on the documents relating to these actions, in accordance with the graphic standards of the Community support programme.

The dissemination of research results funded under the RBI must comply with the open access rules for data, publications and other research results in force at the FCT. For all grants, and particularly in the case of actions supported by EU funding, specifically the ESF, monitoring and control actions may be carried out by national and EU bodies in accordance with the applicable legislation in this area, and grant holders are obliged to collaborate and provide the information requested, which includes carrying out surveys and evaluation studies in this area, even if the grant has already ended.

## 20. Non-Discrimination Policy and Equal Access

The Lusófona University, CICANT, the FilmEU Alliance and FCT promote a policy of non-discrimination and equal access, whereby no applicant may be privileged, benefited, prejudiced, or deprived of any right or exempted from any duty on the grounds of, namely, ancestry, age, gender, sexual orientation marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced capacity to work, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.